



Subject Matter Specialist (SME) Individuals for BPCL's CSR

Bharat Petroleum Corporation Limited is a Maharatna Public Sector Undertaking and a global Fortune 500 company. We are an integrated energy major, creating value across the energy chain, owning some of India's most trusted brands – MAK, BharatGas and Speed. From a ₹ 673 crore turnover company in 1976, 40+ years have seen us become a ₹ 243,476 crore turnover group.

At every step, our four pillars – people, safety, technology and infrastructure, fuel our pursuit of excellence in all areas of business. With an aim to empower talent and fulfil aspirations, our effective value-based processes anchor development of people and allow us to sustain a competitive edge.

BPCL'S CORPORATE SOCIAL RESPONSIBILITY (CSR)

BPCL's Corporate Social Responsibility (CSR) vision is, *“Be a Model Corporate Entity with Social Responsibility Committed to Energizing Lives through Sustainable Development”*.

The Corporation has been carrying out CSR activities for over two decades. It started as a one-time welfare activity and slowly transformed into sustainable CSR projects. Thus, over a period of time, from humble beginnings, CSR initiatives scaled up to enabling Sustainable development and livelihoods.

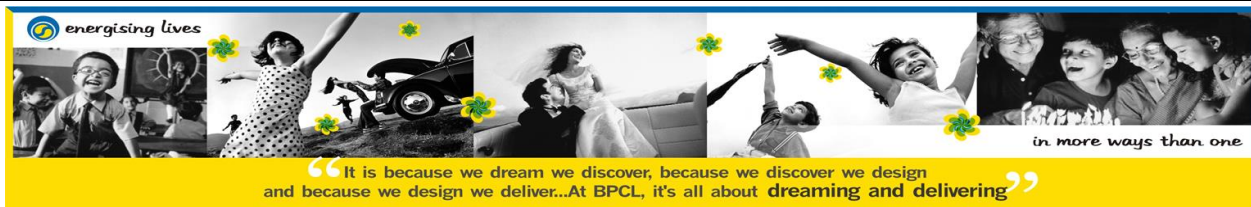
BPCL has been committed to creating a gainful impact towards the communities. BPCL has bagged several accolades in CSR space namely World Petroleum Congress's -Excellence Award for Social Responsibility, ICAI's Best CSR Award in Rural Development category, Asian Centre's -Corporate Governance, Sustainability, Leadership & CSR Awards etc.

BPCL CSR would take up integrated CSR projects on five core thrust areas of BPCL CSR namely **a) Water Conservation b) Education c) Skill Development d) Community Development e) Health and Hygiene** as well as some of the themes listed in Schedule VII of the Companies Act.

Details about our thrust areas are enlisted below:

EDUCATION

It aims at “enabling quality education” by usage of technology, providing quality infrastructure, access to improved education systems for underprivileged sections of the society. All interventions designed and implemented in this space should lead to improved literacy, create value for individuals and eventually sustain livelihoods. Under this umbrella, we strive to create a holistic educational environment.



WATER CONSERVATION

Our water conservation efforts aim at making local communities self-reliant and sustainable by enhancing their own eco systems. It includes leveraging technology for building infrastructure related to fresh water generation, meaningful utilization of the water resources, regeneration of water bodies, making safe drinking water available and such allied interventions.

HEALTH

Our effort in 'Health' caters to a large number of underprivileged population with or without infrastructural support by creating basic as well as advanced health interventions. The focus area may range from eradication/minimization of anemia, malnutrition, maternal and infant mortalities to catering to disabilities of various kinds.

SKILL DEVELOPMENT

Our Skill Development intervention is targeted at empowering women, unemployed youth, and people with disability to build self-sustainability and livelihood opportunities through traditional vocations such as handloom weaving, pottery, enhanced agricultural practices/technologies etc. It also includes certification as per the Qualification Packs (QPs) defined in the National Occupational Standards (NOS) as given by the Ministry of Skill Development and Entrepreneurship.

COMMUNITY DEVELOPMENT

Community development comprises of both short term and long interventions in villages or in remote rural areas ranging from integrating infrastructure needs with livelihood opportunities, providing access to clean drinking water, promoting access to quality healthcare, building education infrastructure to improve the quality of life of the community as a whole.

Our CSR philosophy also includes participation in projects of National importance like the Swachh Bharat Abhiyan involving creation and maintenance of toilets, associated sanitation facilities, Waste Management initiatives leading to overall health and hygiene for communities



We are looking to engage with individuals/organizations/agencies which have expertise ranging from project conceptualization to implementation as well as dynamic, qualified and aspiring professionals with social development sector expertise.

Applications are therefore invited for:

S.N	Description	Link
	Subject-matter experts who would be engaged on project basis	Browse the CSR tab on www.bharatpetroleum.com for further details

In case of any query/queries, you may kindly write to us on z_csradvt@bharatpetroleum.in. Please note that:

IMPORTANT DATE	
Last date of online application & receipt of necessary documents	23.8.2019

Corrigendum if any, on the above subject, shall be only published on our website.

Scope of Work

- Need Assessment:** Exploration and identification of the project, data gathering and need analysis.
- Project conceptualization/design:** Design of end to end project structure, conducting due-diligence on the implementation agency, building implementation plan for achieving the deliverables and drawing a roadmap for on ground execution including plan for sustainability.
- Project Monitoring & Impact Assessment:** Independent monitoring of project progress as per plan, suggestions for corrective action and recommendation on scalability/replicability of the project.

ELIGIBILITY CRITERIA

S.No.	Criteria	Supporting Document
1.	Minimum ten years of experience in project conceptualization and implementation in one or more areas - Education, Water Conservation, Skill Development, Health, Sanitation and Community Development	<p>(i) Letter of Intent/ Work Experience certificate from previous/current employer/MOUs. Research papers/reports relevant to our thrust areas may be submitted.</p> <p>(ii) Acknowledgement slips of Income Tax Returns filed for past three years</p> <p>(iii) PAN Card copy, GST registration (if applicable)</p>
2.	Full time Post Graduate Degree in Social Sciences from All India Council for Technical Education (AICTE)/University Grants Commission (UGC) recognized University.	Final degree certificate and all semester Mark sheet
3.	Must possess experience in project management and evaluation, research, analysis, conducting feasibility studies, undertaking due diligence of	Self-attested statement of experience

	project implementation agencies, accounting and finance.	
4.	Experience of working with Government departments/PSUs/Multilateral organizations like UNICEF, WHO, World Bank etc.	Experience Letter/MOU from State/Central Govt. or its department, PSU/Multilateral organizations.
5.	Age 33 years to 45 years as on date of Advertisement	

INVITATION OF APPLICATIONS

A press advertisement shall be placed in leading newspapers across India in English & Hindi and the application form shall be published on our corporate website. The e-procurement portal shall not be used in this case as the respondents could be individuals who may not have the wherewithal to submit e-applications.

EVALUATION OF APPLICATIONS

Candidates meeting the eligibility criteria shall be empaneled for **a period of 5 years**. Empanelment could be extended for 5 more years based on requirement and performance.

Since the SME may be freelancers they may not have credentials of a large firm/vendors like three years balance sheets, GST number etc. Also we may not be able to calculate the ratios to evaluate their worth, hence it is recommended that they may be registered on a relaxed criteria.



AWARD OF JOB

Preference of candidates for a specific region/state shall be recorded. Process/methodology of awarding jobs to the empaneled candidates, shall be elucidated on the basis of the number of responses received to this expression of interest.

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